

Institute of Leadership Development(ILD)

6/2 Jamdoli-Jaipur

Request for Proposal (RFP)

For Empanelment of Facilitating Agencies / Consultants

(For Mobilisation, OJT, Guest Lectures and Placement Support for Training Centres)

ILD invites applications from Facilitating agencies / competent agencies/consultants/firms who will facilitate and support centre-level operations including mobilisation, community outreach, OJT coordination, placements, guest lectures, and industry linkages for Training programs.

Objective of the RFP: The objective is to engage dedicated agencies / consultants for each Training Centre who will:

- Mobilise eligible candidates
- Ensure industry engagement through industry visits and events
- Facilitate OJT & guest lectures
- Provide placement support and tracking

Eligibility Criteria

Eligible applicants must meet the following minimum criteria:

Entity Type

- Registered firm/agency/NGO/LLP/Company, OR
- Individual consultant with proven experience in skill development

Experience

- Minimum **1 year of experience** in any of the following:
 - Skill development project implementation
 - Mobilising candidates
 - Placement coordination
 - Industry partnerships
 - CSR/Community outreach operations

Local Presence

- Preferably operating in or having presence near the Training Centre's district.

Payment Terms

- Payments will be made directly by ILD based on deliverables and achievement of KPIs and to the satisfaction of officers of MSDE/NSDC.
- Payment structure will be shared upon empanelment or during the issuance of Work Order.
- No advance payments will be made from ILD owned funds. Payments will be made only on receipt of the same from MSDE.

- Deductions may apply for non-achievement of deliverables.

Selection Process

1. Submission of application with all required documents
2. Screening based on eligibility criteria
3. Telephonic/physical interaction (if required)
4. Empanelment of selected agencies / consultants

Documents to be Submitted

- Profile of the agency/consultant
- Registration documents (if applicable)
- PAN, GST details (if applicable)
- Past experience
- CV (for individual consultants)

Disclaimer

- ILD reserves the right to accept or reject any or all RFPs without assigning any reason.
- Empanelment does not guarantee award of work.
- Any attempt to influence the evaluation process may lead to disqualification
- ILD reserves the right to modify, amend, postpone, or cancel the RFP or any part thereof at any time without assigning any reason, and without incurring any liability or obligation towards applicants.
- ILD reserves the right to verify all information submitted. Any false, incorrect, or misleading information shall lead to rejection or termination without any claim. Applicants shall be fully responsible for any consequence arising from information submitted by them.
- The decision of ILD in all matters related to this RFP, evaluation, empanelment, and allocation shall be final, binding, and non-contestable.
- ILD shall not be held responsible or liable for any change in PMKVY guidelines, funding structure, payments, compliance norms, or scheme suspension/closure initiated by the Government/MSDE/NSDC.
- Engagement, continuation, and payments are strictly subject to performance and fulfilment of Key Performance Indicators (KPIs). No advance payments will be made from ILD owned funds. Payments will be made only on receipt of the same from MSDE. Non-performance or non-compliance may lead to termination without any financial liability on ILD.
- By responding to this RFP, the applicant agrees that no legal right, claim or entitlement shall arise against ILD or any of their officials, or associates on account of:
 - (a) non-selection,
 - (b) non-allocation of work
 - (c) modification/cancellation of the RFP,
 - (d) change in program structure or guidelines.

Submission Guidelines- Interested entities / individuals may submit their RFP in the prescribed format via Google form or submit hard copy

<https://forms.gle/Wk5WZPQ2GfqkTEAz9>

For physical submission.

Address - Institute of Leadership Development(ILD) , Keshav Vidyapeeth Road, 6/2 Jamdoli-Jaipur

- **Last Date for Submission: 10th Feb. 2026**

Contact for Queries

Email: ildskills1@gmail.com; info@ildindia.org

- **Due to urgency of the project PMKVY 4.0, Facilitating Agencies/ Consultants are requested to apply at the earliest. ILD reserves the right to start interviewing Facilitating Agencies/ Consultants as and when the applications is received and shortlisting the Facilitating Agencies/ Consultants.**