

Institute of Leadership Development(ILD)

6/2 Jamdoli-Jaipur

Request for Proposal (RFP)

For Empanelment of Trainers for providing Training under PMKVY 4.0

Background

ILD invites applications from qualified and experienced **Trainers** for empanelment to deliver training under PMKVY 4.0 under the approved Job Roles and locations mentioned in Annexure I.

This RFP aims to identify professionally competent Trainers who meet the qualification and experience criteria as prescribed by **NCVET/SSC** for respective job roles.

Objective

- To empanel a pool of qualified Trainers for delivering training under PMKVY 4.0.
- To ensure high-quality training delivery aligned with SSC norms and as desired under PMKVY 4.0

Eligibility Criteria for Trainers

- Trainers must fulfil the educational qualification and work experience criteria as prescribed under the respective Job Role (Annexure I) by Sector Skill Council (SSC).
- Trainers with ToT certification (SSC) will be preferred.
- Experience of providing training in Government-funded skill development programs is desirable.
- Strong communication and classroom management skills.
- Ready to travel if required

Documents to be Submitted - Eligible Trainers / Applicants must provide the following documents

1. Updated CV/Resume.
2. Aadhaar Card & PAN Card (ID proof).
3. Educational Qualification Certificates.
4. Work Experience Certificates
5. TOT Certificate (if available).

Final Empanelment: Successful candidates will be added to the official Trainer Pool for deployment anywhere as desired by ILD.

Terms & Conditions

- Submission of an application under this RFP does not guarantee empanelment or deployment. ILD reserves the right to select, reject, or keep any application on hold without assigning any reason
- This RFP does not guarantee immediate deployment; trainers will be assigned based on centre-wise requirements.
- Trainers empanelled will have to go through SSC TOT process and only certified trainers will be deployed in Centres.

- Applicants shall not have any claim, legal or otherwise, against ILD or its associates regarding non-selection, non-empanelment, or non-deployment
- The decision of ILD regarding eligibility, evaluation, and final empanelment shall be final and binding on all applicants.
- This RFP does not create any financial liability or obligation on ILD unless expressly communicated in writing at the time of actual deployment.
- All information and documents submitted by applicants are subject to verification. Any false, misleading, or inaccurate information may lead to immediate rejection without further notice
- ILD reserves the right to modify, postpone, or cancel the RFP or the empanelment process at any time without prior notice and without assigning any reason.
- ILD shall not be responsible for any claim or grievance arising out of the selection, non-selection, or deployment process, and all decisions taken shall be final and binding.
- Empanelled Trainers must comply with PMKVY 4.0 training quality standards, documentation, and reporting norms.
- Empanelment under this RFP shall not be limited to PMKVY 4.0; ILD may engage the empanelled trainers for other schemes and projects as per organizational needs.

Payment Terms

- Payments will be made directly by ILD based on deliverables and achievement of KPIs and to the satisfaction of officers of MSDE/NSDC.
- Payment structure will be shared upon empanelment or during the issuance of Work Order.
- No advance payments will be made from ILD owned funds. Payments will be made only on receipt of the same from MSDE.
- Deductions may apply for non-achievement of deliverables.

Submission Process

Interested Trainers should submit their application in the prescribed format along with all required documents via online form or by hard copy at ILD Head Office.

Submit via Online Form: - <https://forms.gle/Fsnpp6gwf8veSaq5A>

For physical submission.

Address - Institute of Leadership Development(ILD) , Keshav Vidyapeeth Road, 6/2 Jamdoli-Jaipur

Important Dates

- **Last Date for Submission:** 10th Feb. 2026

Contact for Queries

Email: ildskills1@gmail.com; info@ildindia.org

- Due to urgency of the project PMKVY 4.0, trainers are requested to apply at the earliest. ILD reserves the right to start interviewing trainers as and when the applications is received and shortlisting the trainers.

Annexure 1 –

<u>S.No.</u>	<u>State</u>	<u>District</u>	<u>Job Role</u>
1	Madhya Pradesh	Sehore	Customer Care Executive
2	Madhya Pradesh	Ashoknagar	General Duty Assistant
3	Madhya Pradesh	Bhopal	Telehealth Services Coordinator
4	Madhya Pradesh	Betul	Guest Service Executive (Front Office)
5	Madhya Pradesh	Dhar	Food Styling Photographer
6	Madhya Pradesh	Rewa	Telehealth Services Coordinator
7	Madhya Pradesh	Satna	Supply Chain Executive
8	Maharashtra	Wardha	General Duty Assistant
9	Rajasthan	Dholpur	Guest Service Executive (Front Office)
10	Rajasthan	Sikar	Customer Care Executive
11	Rajasthan	Tonk	Solar Panel Installation Technician
12	Rajasthan	Bharatpur	General Duty Assistant
13	Rajasthan	Banswara	Telehealth Services Coordinator
14	Uttar Pradesh	Prayagraj	Guest Service Executive (Front Office)
15	Maharashtra	Buldhana	Food Styling Photographer
16	Maharashtra	Nandurbar	Supply Chain Executive
17	Rajasthan	Baran	Supply Chain Executive
18	Rajasthan	Bundi	Customer Care Executive
19	Maharashtra	Jalgaon	Solar Panel Installation Technician
20	Madhya Pradesh	Narsinghpur	Food Styling Photographer
21	Uttar Pradesh	Mirzapur	Warehouse Associate
22	Madhya Pradesh	Dewas	Customer Care Executive
23	Rajasthan	Kota	Solar Panel Installation Technician
24	Maharashtra	Nandura	General Duty Assistant
25	Rajasthan	Bhandara	Guest Service Executive (Front Office)
26	Uttar Pradesh	Varanasi	Food Styling Photographer
27	Madhya Pradesh	Sagar	General Duty Assistant
27	Uttar Pradesh	Varanasi	Telehealth Services Coordinator
28	Madhya Pradesh	Sehore	Street Food Vendor- Standalone
29	Madhya Pradesh	Ashoknagar	Street Food Vendor- Standalone
30	Madhya Pradesh	Bhopal	Street Food Vendor- Standalone
31	Madhya Pradesh	Betul	Street Food Vendor- Standalone
32	Madhya Pradesh	Dhar	Street Food Vendor- Standalone
33	Madhya Pradesh	Rewa	Street Food Vendor- Standalone
34	Madhya Pradesh	Satna	Street Food Vendor- Standalone
35	Maharashtra	Wardha	Street Food Vendor- Standalone
36	Rajasthan	Dholpur	Street Food Vendor- Standalone
37	Rajasthan	Sikar	Street Food Vendor- Standalone
38	Rajasthan	Tonk	Street Food Vendor- Standalone
39	Rajasthan	Bharatpur	Street Food Vendor- Standalone
40	Rajasthan	Banswara	Street Food Vendor- Standalone
41	Uttar Pradesh	Prayagraj	Street Food Vendor- Standalone
42	Maharashtra	Buldhana	Street Food Vendor- Standalone
43	Maharashtra	Nandurbar	Street Food Vendor- Standalone
44	Rajasthan	Baran	Street Food Vendor- Standalone

45	Rajasthan	Bundi	Street Food Vendor- Standalone
46	Maharashtra	Jalgaon	Street Food Vendor- Standalone
47	Madhya Pradesh	Narsinghpur	Street Food Vendor- Standalone
48	Uttar Pradesh	Mirzapur	Street Food Vendor- Standalone
49	Madhya Pradesh	Dewas	Street Food Vendor- Standalone
50	Rajasthan	Kota	Street Food Vendor- Standalone
51	Maharashtra	Nandura	Street Food Vendor- Standalone
52	Maharashtra	Bhandara	Street Food Vendor- Standalone
53	Uttar Pradesh	Varanasi	Street Food Vendor- Standalone
54	Madhya Pradesh	Sagar	Street Food Vendor- Standalone